



靈糧堂怡文中學

Ling Liang Church E Wun Secondary School

電話 Tel no.: 2109 4000

傳真 Fax no.: 2109 4066

敬啟者：

有關「領取二零二五年香港中學文憑考試證書」事宜

二零二五年香港中學文憑考試(HKDSE)證書，已由香港考試及評核局(HKEAA)分發給學校，請各中六級畢業生回校領取證書。有關詳情如下：

1. 香港中學文憑考試證書派發日期由即日起至二零二六年八月三十一日為止。

時間： 星期一至星期五：上午9時至11時45分 及 下午12時45分至5時
星期六：上午9時至正午12時
星期日及公眾假期：休息

地點： 學校一樓校務處（請聯絡校務處蔡先生）

二零二六年八月三十一日後，二零二五年香港中學文憑考試證書將退回考評局，屆時畢業生須自行聯絡考評局以辦理申領證書手續。

2. 全試缺席或全部科目成績屬「不予評級」(Unclassified)的考生不會獲頒發證書。
3. 畢業生親身到校領取證書時需出示身份證，以供核對。

如畢業生委託他人代為領取證書，受託人必須提交畢業生的身份證副本及授權書。另外，受託人須出示其身份證正本，以供核對。

4. 畢業生應盡早到校領取證書，以便核對證書上的個人資料(包括中、英文姓名及身分證號碼)。

如有錯誤，須立即填妥申請更正表格，連同證書親自交回香港考試及評核局辦事處處理。如於二零二五年十二月三十一日或以前向考評局提出更正資料申請，考評局不收取任何費用；如於二零二六年一月一日至三月三十一日期間提出更正申請，須繳付費用\$286 予考評局；二零二六年三月三十一日後，考評局將不接納更改證書上個人資料的申請。

如有任何垂詢，請致電 2109 4000 與考試及數據委員會葉俊華助理校長或校務處蔡先生聯絡。

此致

二零二四至二零二五學年中六級畢業生

靈糧堂怡文中學校長
何學良 謹啟

二零二五年十月二十七日



靈糧堂怡文中學
Ling Liang Church E Wun Secondary School

電話 Tel no.: 2109 4000

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October 27, 2025

Dear S.6 Graduates of the school year 2024-2025:

Re: Collection of 2025 HKDSE Certificates

The 2025 Hong Kong Diploma of Secondary Education Examination (HKDSE) certificates have been distributed to school by the Hong Kong Examinations and Assessment Authority (HKEAA). All S.6 graduates are requested to return to school to collect the certificates. The details are as follows:

1. The HKDSE Certificates are ready for collection at the school office on or before August 31, 2026.

Time: Monday to Friday: 9:00 am - 11:45 am and 12:45 pm - 5:00 pm
Saturday: 9:00 am – 12:00 noon
Sunday and Public holidays: Closed

Venue: School General Office, 1/F
(Please contact Mr. Choi of General Office)

As all unclaimed 2025 HKDSE certificates are required to return to the Authority after August 31, 2026, candidates need to contact the Authority for collection thereafter.

2. No Certificate will be issued by the HKEAA to the graduates who were absent from all subjects or whose results in all subjects are “Unclassified”.
3. Graduates will be requested to show their Hong Kong Identity Cards for claiming their certificates.

In case of appointing a representative for claiming the certificate on behalf of the graduate, an authorization letter bearing the appointee’s Hong Kong Identity Card number is needed. The personnel should also bring along a photocopy of the graduate’s Hong Kong Identity Card and his/her identity card (with the same HKID number on the authorization letter) for confirmation.

4. Graduates are advised requested to return to school to collect the certificates **as soon as possible** and check their data (such as Chinese / English name and Hong Kong Identity Card number) on the certificates.

Should there be any wrong information on the certificate, the graduate should complete amendment request forms and return them together with the certificate to the Authority's Southern Centre office as soon as possible. Amendment of personal data on the certificate will be free of charge if the request is received on or before December 31, 2025. For requests made between January 1, 2026 and March 31, 2026, a fee of HK\$286 will however be charged by the Authority. **No amendment request of personal data on the certificate will be accepted after March 31, 2026.**

Should you have any enquiries, please contact Mr. Ip Chun Wah (the Assistant Principal) of the Examination and Statistics Committee, or Mr. Choi of the General Office at 2109 4000.

Yours faithfully,

Mr. Ho Hok Leong
Principal



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**領取二零二五年香港中學文憑考試證書
授權書**

致靈糧堂怡文中學：

本人為_____2024-2025 學年中六_____班畢業生，身份證明文件
號碼為_____ ()。

本人現授權_____** 先生 / 太太 / 小姐 / 女士，身份證明文件號碼
為_____ ()，代本人領取二零二五年香港中學文憑考試證書正本。

畢業生簽署：_____

日期：_____

受託人簽署：_____

日期：_____

**請將不適用者刪去

**Collection of 2025 Hong Kong Diploma of Secondary Education Examination Certificates
Authorization Letter**

To: Ling Liang Church E Wun Secondary School

I (Name: _____; HKID No.: _____), graduate of Class 6 _____ in
the school year 2024-2025, hereby authorize **Mr. / Mrs. / Miss / Ms. _____
(HKID No: _____), to collect the original certificate of the 2025 Hong Kong Diploma
of Secondary Education Examination on my behalf.

Signature of Graduate: _____

Date: _____

Signature of Trustee: _____

Date: _____

**Please delete those that are not applicable.